

## **Minutes of HPFRG Trustees 15/9/21**

### **Present**

Shirley Sainsbury, Chris Watkins, Gemma Scarborough, Claire Madden, Harvey Gibbons, Louise Chicken, Robin Slatter.

### **Apologies**

Viv Tallowin, Julie Wones, Maggie Prettyman, Nick Baker, Stewart Chinman, Eilish Rothney, Harry Purnell.

### **Minutes of last meeting**

Accepted as a true record.

### **Matters arising**

HG to investigate lock failure in Gents toilet.

### **Finance**

There is a surplus of £9,500 over this time last year, and £2,000 less than this time two years ago, so finances are healthy.

All of the covid grant has now been released.

There was some discussion about restarting the cinema; SS will investigate. The possibility of upgrading the audio system was also discussed.

### **AGM**

To be held Mon 13<sup>th</sup> December.

### **Events**

Covid signage has been updated.

Fireworks; first responders, piazza wheel and jacket potato van all booked. The parish council have offered help.

The music lounge planned for 13<sup>th</sup> November has been postponed but the Norfolk Broads Concert Band event will go ahead on the 27<sup>th</sup>.  
Arrangements for Burns Night and Queen's Platinum event to be made.  
Funding for a further twenty trees for the Orchard of Hope has been received. Planting is planned for 30<sup>th</sup> and 31<sup>st</sup> October.  
NB and MP met with Anne Holloway regarding the community garden.  
This project is moving forward and will be advertised in the newsletter.  
Neighbours are said to be supportive.  
New Barn hire procedures will be put on the website.

### **Correspondence**

Letter received from Emma Barker regarding the limit of 60 for the pantomime audience.

GS stressed the need for a prompt reply.

There was discussion around MP's report and it was agreed that in future risk assessment policy should be sent to all hirers as part of the booking procedure. It was agreed that the Trustees will adhere to its own policy regarding covid mitigation measures, and that a meeting will be sought with EB at the earliest opportunity in order to discuss ways of allowing the pantomime to go ahead. To this end CW will draw up a letter outlining the options. The meeting with EB will be attended by NB and GS.

Letter from Mrs Buskell asking that her son be able volunteer with the Barn for DoE. Agreed in principle; SS to draw up a list of suitable tasks. CM stressed the need for supervision and covid compliance, which was agreed.

### **Health and Safety, Maintenance and Booking clerk assistant appointment.**

Ongoing.

### **Alarm**

MP, NB, SS, LC, CW and Dave Skinner to have the app.

### **Village Library**

Following discussion around siting it was agreed that SS will write to the parish council regarding placing the books in the bus shelter as there are some there already.

## **AOB**

LC has a large number of Christmas cards minus envelopes which will be made available to any one who can use them at the Barn.

RS said that the failure over rubbish collection appears to have been rectified but that the refuse compound has too much in it and this should be addressed.

Meeting ended at 20:57