

## Minutes of HPFRG Trustees' meeting 17/8/21

### **Present**

Nick Baker, Harry Purnell, Eilish Rothney, Shirley Sainsbury, Harvey Gibbons, Viv Tallowin, Robin Slatter. Louise Chicken

### **Apologies**

Chris Watkins, Gemma Scarborough, Stewart Chinman, Julie Wones, Claire Madden, Maggie Prettyman.

### **Minutes of last meeting**

Accepted as a true record.

### **Matters arising**

SS to finalise arrangements for alarm setting this week.

The date for the defibrillator and CPR course is Saturday 6<sup>th</sup> November at 11:00.

Letter responding to NCF to be sent by the end of this month.

### **Finance**

During the last month just under £1,000 has been taken for Barn hire with £120 owing.

The badminton club have paid £126 booking fee and have made a donation of £147.55.

Outgoings have included £324 for a coffee machine. A second coffee maker has been supplied without charge..

The village show made £273 profit. Thanks were made to MP for her considerable efforts in organising a successful event.

The account shows a balance of £71,721.

The accounts will be delivered to the auditor this week.

### **Covid recovery**

It is hoped that the meeting with the football club will take place before the next meeting.

NB said that Councillor Richard Price has expressed his intention of funding ten trees for the next phase of the Orchard of Hope.

### **Fundraising and events**

As previously agreed the Barn will cooperate with the PC on a beacon [bonfire] for the Queen's Platinum anniversary.

There will be a quiz as gym fundraiser in January.

There was some discussion around the possibility of a Burns Night event. Volunteers are needed for events in November.

### **Health and safety**

Both the RoSPA inspection and finalisation of the risk assessment are in hand.

### **Maintenance and To Do list**

There was some discussion around outstanding work. NB suggested that tenders should be sought for all such work and installation of a new extraction system. This was agreed.

HG will contact a plumber regarding problems with the shower heads.

The underfloor heating controls are vulnerable and need a guard. RS to look into this.

### **Booking Clerk**

Assistants not yet found. SS to discuss with MP.

### **Trustees' reports**

SS is drawing up a list of jobs which need to be done every year with a view to allocating some to a volunteer administrator.

VT asked about communication with the IDB. NB to chase.

There was some discussion about the ditch work to be done in autumn.

MP raised a request which has been made regarding the siting of a village library. It was agreed to seek more detail.

Meeting ended at 18:45