

Minutes of HPFRG Trustees meeting 29/6/21

Meeting held via Zoom

Present

Shirley Sainsbury, Stewart Chinman, Chris Watkins, Viv Tallowin, Robin Slatter, Julie Wones, Nick Baker, Maggie Prettyman, Harry Purnell.

Apologies

Harvey Gibbons, Claire Madden, Gemma Manthorpe, Eilish Rothney, Louise Chicken.

Minutes of last meeting

Approved as a true record.

Matters arising

SS has sent a letter of thanks to the mystery gardeners.

There was some discussion around the booking of June 12th as a stop point for a walking event. The barn had been left untidy and there was unacceptable noise from a sound system. MP contacted the organisers who sent an apologetic reply. It was agreed to amend the booking form to cover this in future.

Finance

LC sent a written statement which shows finances are healthy.

In response to a question about end of year grants from the Norfolk Community Foundation, MP said that the NCF have asked for an end of year report and a reply has been sent pointing out that such a report cannot be completed until the terms of reopening are made clear.

Covid recovery

The proposed meeting with the football club has not yet taken place.

A request for help from the club with burgers at the village show has received a negative reply.

There have been three enquiries for weddings for next year but none for this.

There was some discussion about restart after July 19th.

Fundraising and events

An event plan for the village show will be circulated this week

NB stressed that the format this year will be different as we must minimise risk to visitors. Exhibits will be set up on Saturday with judging late afternoon. On Sunday visitors will follow a path through the show. Tea and coffee and possibly a bar will be available but will be served at tables outside. There will be a band performing outside and an ice cream van has been arranged.

There will be fewer children's entries from the Treasure Box but JW will encourage school pupils to make entries.

Other than the fireworks event, no further events are being planned this year. There was discussion around other possibilities but the current situation is too uncertain. In particular it is not clear how many volunteers will be available as the pandemic eases. It was agreed to monitor volunteer response to the village show.

A request has been received from the parish council for help with celebration of the Queen's jubilee. A meeting will be arranged in August.

Health and safety

Mick Dunston will continue.

To do list

Play area will have RoSPA inspection this week. MP said that the play area has been cleared and rubbish bins emptied. The rubbish included nappies; a notice asking that only appropriate waste is deposited will be drawn up. In discussion over this it was agreed to ask the cleaner to empty the bins regularly. There was further discussion of the role of caretaker.

Café

SC said that suppliers and equipment are ready to go and the scheme has been cleared with the environmental health officer, but the call for volunteers has raised only two when eight are needed. Suggestions were made as to who might be approached.

Alarm

SS- the alarm is now working and is set to lock at 12 till 6. If this setting is changed it must be set for that night and changed back the following day. All trustees and barn managers should have the app.

Gym

One of the instructors refuses to receive vaccination, will not take a covid test and is not working at the gym currently. This situation will be discussed further at the next meeting.

Booking Clerk

Mandy, the new clerk, is working with Yvonne. She is clearly competent and is making good progress.

Date of next meeting

20th July

AOB

CW raised the matter of the window winder which is in a poor state and needs replacement. NB to source a suitable contractor to do the work.

MP suggested the purchase of two contact payment devices. This was agreed.

Ann, a parishioner has suggested a community garden on the site. This was discussed and MP will ask Ann to submit a proposal.

Meeting ended at 21:25