

HICKLING PLAYING FIELD OR RECREATION GROUND CHARITY MEETING

"Notes of an inquorate meeting"

Date: 19th November 2018 **Venue:** Laurel Edgell Room **Time:** 7.30 pm

PRESENT: Nick Baker, Gemma Scarborough, Viv Tallwin, Shirley Sainsbury, Louise Chicken , Harry Purnell, Robin Slatter

Apologies: MP, BB, HG, Rev'd HG, CM, KA, RB, CW

Approval of Minutes: 13 Aug & 29 Oct 2018 **Matters Arising:** CW to follow up brochure for corporate events. Hirer charges increase letters to go out SS. NWest forms still O/S SS/VT/HP.

Finance Matters: Treasurer (LC) summarized the monthly financial report . LC/SS to liaise re Gift Aid. SS/RB to ^{confirmed} check insurance covers increased foot fall automatically instead of one off payments each time. SS summarized the Gym finances and that the gym has been successful in obtaining 2 grants (£1559 & £4843) for new equipment. The gym has various money raising events planned between 1st Dec and 31st March. The gym finances to be reviewed before year end.

Improvements inside/outside Barn – NB awaiting quotes for the south facing barn doors. Acoustics advice is 'go for best stuff as possible' NB has seen samples of a DIY system that looked suitable for our needs. All agreed for a floor cleaning machine to be hired and SS to organize dates/times. Paving slabs need attention in the spring.

Progress Chaser Report – CD reported all outstanding issues in hand.

Health & Safety - MD's H&S monthly report to be available at trustee meetings for any issues that have/had occurred and for trustees to sign off that they are aware of any said issues.

Events Team Minutes - No report received. A meeting to be held to discuss/ rationalize all events held during the year. The volunteers meeting had new volunteers come forward to help at various events.

Trustee Reports – ^{RS}RB has received NNDC's schedule for 2019. ^{RS/}RB/NB/MP to liaise regarding plaque size and names. After the fireworks show NB cleared a lot of rubbish left in wrong places, this to be addressed before next large event.

Battle is Over – The whole day was very successful with many positive comments. The bucket collection raised approx £550 which will be gift aided raising another c £130, plus the income from the food sellers. Firework committee to meet to discuss any issues that had arisen.

Trustee Roles & Responsibilities Update - SS to update list as appropriate.

AOB: All agreed for VT to organize hedge cutting by the farm machinery. Victory Housing who granted the gym £4843 is having a PR event on the 30th November to which SS/JB will attend.

Signed

Date