

# HICKLING PLAYING FIELD OR RECREATION GROUND CHARITY MEETING

Date: 29<sup>th</sup> October 2018 Venue: Laurel Edgell Room Time: 7.30 pm

**PRESENT:** Nick Baker, Gemma Scarborough, Maggie Prettyman, Viv Tallowin, Richard Booton, Shirley Sainsbury, Chris Watkins, Louise Chicken, Claire Madden, Kat Arnold

**Apologies:** Harry Purnell, Brian Butcher, Harvey Gibbons, Rev'd Hamilton-Grey, Robin Slatter

**Approval of Minutes:** 01 Oct 2018 **Matters Arising:** 13<sup>th</sup> August minutes, amendments required before approval. Dog signs have been installed. RB has checked barn insurance policy and is best value.

**Finance Matters:** Treasurer (LC) summarized the monthly financial report. All agreed with RB's Proposed User Increase Fees paper from the 1<sup>st</sup> January 2019, with increases as follows - 3% for non profit/social clubs ie badminton club, 5% for infrequent users or non Hickling based ie weddings and 10% - for commercial events. SS to send relevant letters to all users.

A discussion regarding fees for users on the website took place, with the result that only 'from' figures to be used, CW to follow up. Brochure for corporate events to be revisited.

NWest change of signatures on bank account VT/SS to follow up.

A discussion on the community gym's finances as per the summary paper took place, which shows not enough revenue is received to upgrade or buy new equipment. This was agreed to be deferred until the next meeting when the outcome of the recent funding application had been received. SS to place on next agenda.

**Improvements inside/outside Barn** – NB investigating materials/quotes for the south facing barn doors. Acoustics are still being investigated.

**Progress Chaser Report** – CD on holiday but all outstanding issues in hand.

**Battle is Over** – All plans in place for afternoon tea party, bonfire & fireworks. At Wednesday's follow up Volunteers Session it will be mentioned for further volunteers as required.

**Events Team Minutes** - None available. New members required as 2 have stood down.

**Trustee Reports** – CW requested that the Web site costs be paid by the charity LC/CW to lisase.

**Volunteers Evening** – MP has collated all suggestions from previous meeting in March to present to the volunteers who will be requested to pick 2/3 suggestions for further ideas/ways on taking these forward. Another meeting to be organized for October. SS to diary

**Trustee Roles & Responsibilities Update** - KA & CM will assist with any school/children related events or issues. SS to revisit list. Also to add Health & Safety Issues to monthly agenda.

**AOB:** Land Registry forms have been signed and SS to post. SS to ask Daren to spray weeds in Flogas compound.

Signed .....

Date 19/11/18 .....