

HICKLING PLAYING FIELD OR RECREATION GROUND CHARITY MEETING

Date: 16th January 2018

Venue: Laurel Edgell Room **Time:** 6 pm

PRESENT : Harry Purnell, Richard Booton, Brian Butcher, Louise Chicken, Chris Watkins, Harvey Gibbons, Viv Tallowin, Lorraine Bennett, Nick Baker (arrived 6.15pm)

Apologies: Robin Slatter, Gemma Scarborough, Maggie Prettyman

Approval of Minutes: 5th December 2017

Matters Arising: None

Finance Matters: Financial report circulated, treasurer confirmed ACRE loan has been fully repaid. RB reported that his projected income schedule for the coming year was healthy but we still need to be vigilant as running costs are rising. The Reserve fund will remain stable but the Improvement Fund will fluctuate. All agreed for the Badminton Club Thursday evening session prices to remain the same but the cost for private hire to increase to £6 per session. It was agreed for the charity to pay upto 50% of the recent gym advertising costs.

Trustee Reports: RB reported the back eave lights were frequently left on overnight. Notice to be put by switches in foyer to try and remind people to switch off all lights off when setting the alarm. CW reported that the website is still being tweaked and will investigate how to log visitor numbers. HG reported that he had oiled the back barn door runners but some guttering required attention. He will also investigate some draft excluder for front foyer doors. He also had an enquiry about a Pilates session one evening, we will require a formal request. SS had some new signs made in plastic for the play area as an interim measure, BB to install, but these will be replaced with metal ones in due course. Nothing to report from the Events Team Minutes.

Improvements inside the Barn

Mr Neave had been to see the barn and advised that we need 6/8 new speakers that directed the sound down to where people sit and renew the amplifier with one that has pre set settings, ie cinema or corporate. He felt that acoustic panels on the walls would help but felt we might still require new up to date equipment. He couldn't take on the task but recommended SaturnAV.com from Mundesley although they had been contacted they couldn't come down before this meeting. SS to Follow up. It was agreed to purchase 2 Dyson hand dryers, one in the ladies toilets and one in the gents toilets and ask DS to supply and install as per his draft quote dated 15th Jan.

Volunteers Evening

This is now Tuesday 20th March at 7pm, SS to send out invites, NB & RB to set agenda for February's meeting, this will be a social event and to include refreshments. A trustee meeting will also take place.

Trustees allocated Tasks

This was reviewed as follows – Repairs & Maintenance HG & MD, Grass cutting SS/LB, Play area MD, O/S toilets deleted, all other tasks remained the same.

Grant Funding

It was felt that funding rounds will be greatly reduced in the present climate but RB will continue to search and with NB look at funding for specific items, ie audio, drive and upstairs room.

Hickling Broad Nature Reserve

Wrote asking whether we could help with promoting their various events during the year, it was agreed that we would like to support all village organizations although we had limitations, but it was agreed to put a link to our website and if they produce a poster we can place in notice board by foyer doors.

AOB: Rospa check in progress. Fire work committee deferred until next meeting.

2018 Dates: 19 Feb, 20 Mar, 16 Apr, 14 May, 12 Jun, 10 Jul, 13 Aug, 11 Sep & 17 Sep AGM,
15 Oct, 19 Nov, 17 Dec

Close of Meeting 7.35pm

Next Meeting 19th February **Venue:** TBA

Signed

Date 27/2/18