

Hello,

Thank you for considering Dealers Auto Auction of OKC. We are a proud independent auto auction in the Southwest with great customer service and smiling faces.

To assure your registration is completed smoothly, please follow these suggestions:

- ❖ Please complete all information requested on the forms.
- ❖ If you are currently registered with Auction Access, provide your 5 mil or 1 mil numbers where requested.
- ❖ Please be sure owner has signed all documents, where required
- ❖ Please return the registration information *prior* to the sale day
- ❖ Remember to enclose all supporting documents, including:
 - Dealer License
 - Dealer Bond
 - Copy of void check
 - Copy of all valid Driver's License and Salesperson Licenses

Forms may also be faxed to 405-943-8370 or can be brought to Dealers Auto Auction. Our hours of operation are:

Monday and Tuesday	8:30AM–4PM
Wednesday	8:30AM–6PM
Thursday	7:30AM–5PM
Friday	8:30AM–3PM
Saturday and Sunday	Closed

Please feel free to call us or email us at:

Shelbie: phone: (405)947-2886 Ext:109

Email: shelbie@daaokc.com

Randa: phone: (405)947-2886 Ext:107

Email: randa@daaokc.com

Sincerely,

Dealer Registration Clerks

Shelbie and Randa



Welcome to DAA of OKC! We appreciate the opportunity you are giving us to assist with your inventory needs. Whether it is buying or selling 1 unit or many units a week, we look forward to the chance to develop a long-term relationship with you and your company.

We are Oklahoma's largest and oldest dealer only auction. The auction opened in 1988 and now encompasses over 100 acres with 70,000 square feet of reconditioning facilities and a 40,000 square foot office and auction arena. Whatever your needs are before or after the sales, we can help. The entire facility is fenced, concreted, and secured 24/7.

Sales are every Thursday at 9am (inop sale starts at 8:30 weekly) and features 4 lanes and expected 600-1200 units each week.

We are an independent auction with onsite ownership to assist with any questions, concerns, or issues that you may have. We partner with The Auction Platform (aka TAP), Auction Access, OVE, Smart Auction, Openlane, Liquid Motors, Auto IMS, and many more as a member of the NAAA (National Auto Auction Association).

Visit our Website at www.DAAOKC.com or find us at www.theauctionplatform.com for pre-sale lists, simulcast bidding on sale days, and more information on us and our services.

We accept most national and regional floorplan companies (AFC, Nextgear, Floorplan Xpress, Westlake, Carbucks, Auto Use, Ally, etc...) If you use that we have not listed, please ask us and we will make every effort to accommodate your needs.

Flexibility is the key to our success. If you have a need, we will do everything in our power to provide that service to you. We adapt quickly and easily. We like to call it the "DAA Difference".

Come see why Dealers Auto Auction of Oklahoma City has been the dealer's first choice for 30 years!

Dealer Registration:

Shelbie Rhodes: Ext 109 shelbie@daaokc.com

Randa Hoefer: Ext 107 randa@daaokc.com

Sales Team:

Craig Phelps: 573-673-2442 cphelps@daaokc.com

Dennis Reeves: 405-833-1955 dennisreeves@daaokc.com

Andy Mills 405-830-1169 amills@daaokc.com

Marketing:

Robert Burkes: Ext 202 robert@daaokc.com

Fleet Lease Man:

Ricky Witcher: 405-323-8952 or 405-947-2886 Ext 244
ricky@daaokc.com

Office Manager:

Sherry Cook: Ext 111 sherry@daaokc.com

Dealers Auto Auction of OKC Dealer Agreement



By registering with Dealers Auto Auction of OKC Inc (DAA/OKC), I agree to do business according to and abide by the business policies and procedures governing the business operations of DAA/OKC. I understand that as owner/general manager of said dealership, I accept responsibility for any and all transactions involving authorized representatives listed on the dealership file with DAA/OKC or in Auction Access. I further acknowledge that it is the responsibility of dealerships management to notify in writing DAA/OKC in the event an authorized representative becomes unauthorized to participate in the consigning, buying, or selling of vehicles be it Live or via the Internet sales at DAA/OKC.

I understand that whenever automobiles belonging to the undersigned are located upon the premises of DAA/OKC or are under control of DAA/OKC, the undersigned bears all risk of loss or damage to any such automobiles from fire, theft or from any causes whatsoever. Under no circumstances shall DAA/OKC have any liability for such loss or damage. Purchasers and consignor hereby agree to indemnify and hold DAA/OKC harmless from any claim which may be made against it on account of representations made by the consignor as to the odometer reading or other claim arising from transactions at the auction. **All vehicles left in excess of 45 days will incur a charge of \$10.00 per day and be deemed to be abandoned.** Undersigned dealer agrees to waive all statutory notices. By registering with DAA/OKC, said dealership will be registered with Auction Access, a national database of participating auto auctions. Dealers Auto Auction of OKC, Inc is not affiliated by ownership to any participating auction.

I agree to receive correspondence from DAA/OKC via US Mail, DHL, Fed EX, telephone, fax, email and any other necessary methods in order to provide the dealership and its representatives with titles, sellers' checks, sales catalogs, sales results, market reports, and any promotional material regarding past or upcoming sales. If I do not wish for DAA/OKC to use certain forms of communication I will indicate below in the appropriate area.

Dealership Name

Date

Signature of Owner

Printed Name & Title

I wish to limit correspondence with DAA/OKC to the following:

Dealers Auto Auction of Oklahoma City, Inc

Power of Attorney/Authorization to Complete Auction Related Documents

This agreement, effective as of _____ is by and between Dealers Auto Auction of Oklahoma City, having principle place of business at 1028 South Portland Ave, Oklahoma City, OK 73108 (Auction) and _____ (Purchaser). Both Auction and Purchaser agree to the terms and conditions set forth below.

1. Purchaser hereby authorizes the auction to complete all necessary documents relating to auction transactions (including, but not limited to Bill of Sale/Block Ticket, titles, new odometer statements) on behalf of the purchaser to sign documents (electronically or manually) associated with the purchase of vehicles during a Live or Internet sale. This agreement shall be of the same force and effect as though the purchaser personally signed this document.
2. Only individuals authorized by the dealer in writing and on file with the auction and/or Auction Access for all sales Live, Internet, and GM Sponsored Auctions. (This will also include signature or electronic signatures) will be allowed to purchase vehicles on behalf of the purchaser in the Live auction or via the Internet Auctions.
3. The purchaser and its authorized representatives will abide by all policies and procedures set forth by the auction.
4. The purchaser acknowledges and accepts the terms and conditions of vehicles purchased via the Internet as though they were purchased at Live auction.
5. Dealers Auto Auction of Oklahoma City reserves the right to void a transaction should the auction determine the purchasing dealer violated this agreement.
6. This agreement will remain in full effect until canceled in writing by the purchaser.

IN WITNESS WHERE OF, the parties have executed this agreement effective as of the effect date.

Dealer's Auto Auction of Oklahoma City

By: _____
(Auction Employee)

Name: _____

Title: _____

Date: _____

(Dealership Name)

By: _____
(Signature of Owner)

Print: _____

Title: **Owner**

Date: _____



Date: _____ Dealership Name: _____

I understand that my forms of payment when purchasing vehicles at Dealers Auto Auction of OKC, Inc. Is set on cash only basis. When purchasing vehicles, I will be prepared to pay for vehicles ON SALE DAY by 5:00 pm, NO EXCEPTIONS, in one of the following ways:

1. Cash
2. Cashier's check (with a check issued back to the dealer if purchases are less then check total.)
3. Money Order
4. Wire Transfer/ACH
5. Floor plan

Flooring Companies: (That we accept. If it is not on the list we can always check.)

1. Nextgear
2. Floor Plan Xpress
3. Carbucks
4. AFC
5. Auto Use
6. Westlake
7. Ally
8. X-L Flooring

Dealers using the above floor plan sources must be approved and limits available on sale days.

If you prefer to pay by check you must have Bank Reference Letter, which we will provide to you upon requested. You will also need a voided check from your dealership. **CHECKS MUST HAVE THE NAME PRINTED ON THEM OF THE DEALERSHIP THAT IS ON THE BILL OF SALE.**

Print Name & Title

Signature of Owner



DEALERS AUTO AUCTION OF OKC ARBITRATIONS

For any arbitrations ; You may either come in person or an email must be sent to this address
(arbitrations@daaokc.com) and may (CC) emails below. Include all Current contact information
And within posted time limits. Email should include Sale date, Lot#, Year, Make Model, Vin# as
Well as Why the unit is being arbitrated. Dealer may call any of us, BUT MUST send email or the

Arbitration is not validated.

Arbitration Contacts and Emails:

Kevin Parmenter ARB Manager (515)-867-1891-Kevinp@daaokc.com

Kevin Beam (405) 947/2886 ext 165-Kevinbeam@daaokc.com

Please send Arbitrations HERE: (arbitrations@daaokc.com)

DAA MANAGEMENT



To: All DAA/OKC Customers

From: DAA Management

Re: Credit Card Payments

Effective immediately, DAA/OKC will now accept credit cards for Accounts Receivable balances. At this time, we will only accept Visa and MasterCard payments.

For any account balance payment below \$25, there is a \$1.50 processing fee. Balances \$25.01 to \$999.99 will not be charged a processing fee (DAA/OKC will simply absorb the associated fee). Any balance \$1,000 and over will be charged a 5% processing fee.

For those of you who wish to have titles or checks overnighted to you and do not have an account with Federal Express or a similar carrier, we will take your card information to pay those charges. Due to the amount of a package shipping fee, there is a \$1.50 processing fee for all these charges.

The fee for ALL vehicle purchases will be 5%, regardless of the amount of the vehicle price. This will cover our additional costs for processing the payment. GSA vehicles are processed through the GSA credit card website and do not carry the DAA/OKC processing charge just as in the past.

As a note, our credit card machine is located in our Accounting Department, so we must have your card to take upstairs OR you may call the information in to the Accounting for processing.

We hope this will assist customers with their monthly statements and provide a simpler, smoother payment method.

Should you have questions, please contact our office.

Thank you.



Individual Authorization Letter

Agreement

Date: _____

Individual's AuctionACCESS ID: _____

You, the Individual referenced below ("Individual" or "you"), wish to register, as of the date listed above, with AuctionACCESS, LLC's AuctionACCESS System. You hereby authorize AuctionACCESS, LLC and those customers that subscribe to AuctionACCESS's AuctionACCESS system (including without limitation Manheim, Inc. and its affiliates, ADESA, Inc. and its affiliates, all other subscribing auctions and Auction Insurance Agency) (collectively "Customers") to provide, obtain, store, use, and share amongst themselves, and externally, as each sees fit, the information contained on this application, on any other forms provided to AuctionACCESS, and other information regarding you and/or your dealings with each, including transaction, bank, credit information and consumer reports. You acknowledge that AuctionACCESS provides this information to said Customers without verifying the same, on an "as is" basis, expressly disclaiming any express or implied warranties regarding such information. Customers are not limited to businesses engaged in the automobile dealer or auction industries, but may also include other businesses providing goods or services to such industries. By signing below, you (1) agree to the terms of this registration and AuctionACCESS's Terms and Conditions (as they may be amended from time to time) posted on www.AuctionACCESS.com, (2) warrant that you are solvent and the information provided herein is complete, accurate, and truthful, (3) acknowledge that registration in the AuctionACCESS System is no guarantee of purchasing privileges or credit with any Customer, (4) agree to be bound by the policies and procedures of each Customer with whom you deal or attend, (5) agree that AuctionACCESS, LLC and Customers may contact you, on their own behalf or on behalf of their respective sellers, consignors, or other third parties for any commercial or advertising purpose, including pre-recorded messages, using the telephone numbers (whether business, home, or mobile (including texts) numbers), fax numbers, e-mail addresses, and other contact information provided on this form, or at any other address, telephone number, fax number, or e-mail address used in connection with your business, (6) agree to disclose AuctionACCESS numbers only to subscribing Customers, (7) agree to pay the current yearly fee upon registration and at each annual renewal of your registration, and (8) agree that we may otherwise collect, use and share the information you provide below and your other personal information as described in our Terms and Conditions and Privacy Policy available at www.AuctionACCESS.com. You agree that these terms and any other commitments or account forms submitted by you to AuctionACCESS, its affiliates, and any Customers shall have the same force and effect as though personally signed by you and may be enforced as originals, even if they were accepted online, by email, via "click-through" agreement, or in other digital, pdf, or facsimile format.

Date of Birth: _____ Taxpayer ID Number: _____ Please select ID type: US: SSN ☐ ITIN ☐ Mexico: CURP ☐ Other: N/A ☐

Printed Legal Name of Individual _____

Individual Signature _____

Photo Identification

☐ Driver's License ☐ State/Province Issued ID ☐ Passport ☐ Voter Registration Card (Mexico Only)

Photo ID Number: _____ State/Province or Country: _____

Issue Date: _____ Expiration Date: _____

Contact Information

Home Address: _____

City: _____ Colony (if applicable): _____

State/Province (if applicable): _____ Postal Code: _____

Country: _____ Email: _____

Mobile Telephone: _____ Home Telephone: _____



Dealer Licensing Information

Date: _____

Dealership Name: _____

State of _____

Dealership Auction *ACCESS*® ID: _____

License Type	Number	Issue Date	Expiration Date

Bond Company	Bond Number	Expiration Date

State Tax ID#/Provincial Tax ID#	Issue Date	Expiration Date



Registration Application

Dealership Information

Dealership AuctionACCESS ID: _____

Trade or DBA Name: _____

Legal Name (if different): _____

Date Business Started: _____

Federal ID: _____

(US-EIN, MX-RFC, CA-GST/BIN, International-Owners Passport)

RIN (Canadian Province of Ontario only): _____

Check only one

☐

Sole Proprietorship

☐

General Partnership

☐

Limited Partnership

Company Type:

☐

Business Corporation

☐

Limited Liability Company

☐

Unlimited Liability Corporation

Business Types

Check all that apply

New

Used

Lease

Wholesale

Parts

Salvage

Export

Rental

Automobile								
Motorcycle								
Moped								
RV								
Mobile Home								
Trailer (Pull Behind)								
Motorcycle (Off Road)								
ATV								
Snowmobile								
Heavy Equipment								
Boat								
Personal Watercraft								
Airplane								
Unknown								

Contact Information

Lot Address: _____

City: _____

Colony (if applicable): _____

St/Prov (if applicable): _____

Postal Code: _____

Country: _____

Mailing Address: _____

City: _____

Colony (if applicable): _____

St/Prov (if applicable): _____

Postal Code: _____

Country: _____

Bus. Phone Number: _____

Bus. Fax Number: _____

Email Address: _____

Website Address: _____

Agreement

Dealership AuctionACCESS ID: _____

The undersigned entity and individuals (collectively "you") hereby authorize AuctionACCESS, LLC and those customers that subscribe to AuctionACCESS's AuctionACCESS system (including without limitation Manheim, Inc. and its affiliates, ADESA, Inc. and its affiliates, all other subscribing auctions and Auction Insurance Agency) (collectively, "Customers") to provide, obtain, store, use and share amongst themselves, and externally, as each sees fit, the information contained on this application or on any other forms provided to AuctionACCESS, and any and other information regarding you and/or your dealings with each, including transaction, bank, credit information and consumer reports. You acknowledge that AuctionACCESS provides such information to Customers without verifying the same, on an "as is" basis, expressly disclaiming any express or implied warranties regarding such information. Our Customers are not limited to businesses in the automobile auction or dealer industries, but may also include other businesses providing goods or services to such industries.

By signing below, you (1) agree to the terms of this application, any exhibits hereto, and AuctionACCESS's Terms and Conditions as they may be amended from time to time and posted on www.AuctionACCESS.com, (2) warrant that you are solvent, properly registered to do business and licensed as a dealer (if applicable), and that the information provided herein is complete, accurate, and truthful, (3) acknowledge that registration in the AuctionACCESS System is no guarantee of purchasing privileges or credit with any Customer, each of whom retain the discretion to deal with you as they see fit, (4) agree to be bound by the policies and procedures of each Customer at which you register or transact with your AuctionACCESS credentials, (5) agree that AuctionACCESS and each Customer, on their own behalf or on behalf of their respective customers or other third parties may contact you for any commercial or advertising purpose, including pre-recorded messages, using the telephone numbers (whether business, home, or mobile numbers (including texts)), fax numbers, e-mail addresses, and/or other contact information provided on this form, or otherwise used in connection with your business, (6) agree to disclose AuctionACCESS numbers only to subscribing Customers and (7) agree that we may collect, use and share the information you provide in this application and your other personal information as described above and as set out in our Terms and Conditions and Privacy Policy available at www.AuctionACCESS.com.

You agree that these terms and any other commitments or account forms submitted to AuctionACCESS, its affiliates, and any Customers, by you or any authorized individual, shall have the same force and effect as though personally signed by each of you and may be enforced as originals, even if they were accepted online, by email, via "click-through" agreement, or in other digital, pdf, or facsimile format.

Signature

Legal Name of Entity (Corp/LLC/LLP/ULC/Partnership/Individual)

Trade or DBA Name of Entity

By: _____

Its: _____

Printed Name of Authorized Signer (Owner/Officer/Manager)

Title of Authorized Signer (Owner/Officer/Manager)

Signature of Authorized Signer (Owner/Officer/Manager)

Date of Signature

Owners

Owner Name

Owners AA ID

Owner Name

Owners AA ID

References

Auction Name

Phone Number

Franchise Information

Franchise Name

Franchise Number

Franchise Name

Franchise Number

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ► _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - _____

or

Employer identification number

____ - _____

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



Dealership Authorization of an Individual

Dealership Name: _____ Dealership AuctionACCESS ID: _____

Printed Legal Name of Individual

Individual's AuctionACCESS ID

Date of Birth

Add or Change Roles

By signing or clicking approval below, the dealership referenced above ("you", "your", or "yours") authorizes AuctionACCESS, LLC ("we", "us", or "our") to register the individual listed above ("Individual") to serve as your representative and agent in the following capacity:

The role designated below will be the only role in effect for this Individual for this Dealership, replacing any previous role authorization (check one).

☐ Representative ☐ Owner ☐ Officer/Manager ☐ Driver

Subject to our acceptance of this authorization, you acknowledge the following: (i) the capacities in which the Individual is authorized as your agent apply at and with us and our subscribing AuctionACCESS customers ("Customers"), including affiliates; (ii) the authorization will be valid until one business day after we receive and process your written notice of termination in the form of a Dealer Removal Letter; and (iii) once processed, the most recent authorization received and accepted by us will replace any prior authorization(s) for the Individual for transactions thereafter.

If you designate the Individual in the capacity of "Representative," "Owner," or "Officer/Manager" in this form, the Individual may buy and sell automobiles for you and execute company checks, drafts, certificates of title, and/or any other instruments or documents on your behalf at or with any Customer. You are responsible for any use of such Individual's AuctionACCESS ID on your account. All categories, including "Drivers," may pick up, receive, and/or deliver cars or other property on or for your account.

You guarantee performance of all obligations and payment of all debts incurred or authorized by this Individual on your account with us or any Customer. This guaranty includes but is not limited to payment of losses from dishonored checks or drafts, defective titles, or false or inaccurate Odometer Mileage Statements. You also guarantee that the Individual will honor the AuctionACCESS Terms and Conditions (as they may be amended from time to time and posted on www.AuctionACCESS.com), conduct business with us and our Customers in a fair and ethical manner, honoring all policies and procedures of each and respecting decisions of ours or our Customers with respect to same. You will indemnify and hold harmless Customers, AuctionACCESS, LLC, each's affiliates, and the officers, directors, employees, and agents of each of the foregoing, against any liability, loss, damages (including punitive damages), claim, settlement payment, cost, expense, award, judgment, fee, or other charge, including reasonable attorneys' fees, arising out of or relating to the authorized Individual's actions, as well as any expense incurred in attempting to collect such losses, including attorney fees.

Our Customers are third-party beneficiaries of this authorization agreement. At their election, and in their sole discretion, they may avail themselves of any provision of this agreement. However, this document is a supplement to, and not a replacement or modification of, any agreement you have with those Customers, or any policies and procedures of such Customer. AuctionACCESS and Customers each retains the right to stop doing business with this Individual as it sees fit.

Use of the AuctionACCESS System is open only to licensed dealers and their business associates and is a privilege, not a right. You may authorize and register only those individuals who are bona fide employees or independent contractors for your dealership. Retail buyers or others not affiliated with your business are not eligible to use the System. You agree that, upon request, you will provide IRS forms W-2 or 1099 to substantiate that any authorized individual are indeed bona fide employees or contractors. By signing or clicking approval below, you also certify that the Individual is affiliated with your business and is eligible to use the System. We reserve the right to immediately terminate any authorization obtained for ineligible persons and the right to terminate your AuctionACCESS membership if you authorize a person who is not eligible to use the System, as well as the right to terminate either or both without cause in our sole discretion.

You agree that these terms and any other commitments or account forms submitted to AuctionACCESS, its affiliates, and any other Customers, by you or any authorized Individual, shall have the same force and effect as though personally signed by each of you and may be enforced as originals, even if they were accepted online, by email, via "click-through" agreement, or in other digital, pdf, or facsimile format.

Signature

By: _____

Printed Name of Authorized Signer (Owner/Officer/Manager)

Its: _____

Title of Authorized Signer (Owner/Officer/Manager)

Date: _____

Signature of Authorized Signer (Owner/Officer/Manager)



Bank Authorization Letter

To Whom It May Concern:

In order to enable the undersigned company to participate in AuctionACCESS's AuctionACCESS System and thereby enhance its automotive business and ability to utilize bank accounts in connection with the same, you are hereby authorized to do the following:

- ◆ Release financial credit information, including account statements and credit reports, to AuctionACCESS, LLC, its affiliate Auction Insurance Agency, and those customers that subscribe to AuctionACCESS's AuctionACCESS System (including Manheim, Inc. and its affiliates, ADESA, Inc. and its affiliates, and all other subscribing auctions and customers) ("Customers").
- ◆ Include the information contained in the attached Bank Reference Letter regarding the undersigned dealership and its business checking and other accounts as requested by the AuctionACCESS Customer, AuctionACCESS, LLC, and/or Auction Insurance Agency.
- ◆ Share this information with the AuctionACCESS Customers with whom I wish to register.

The information will be used for business purposes in connection with the AuctionACCESS System and/or affiliated programs provided for subscribing Customers. We have agreed that our online or digital signature to this and other forms is binding as if personally signed. Thus, you may rely on any system generated acknowledgment stamp with IP address below.

AuctionACCESS ID: _____

Name: _____

Address: _____

Your prompt attention in answering the Bank Reference Letter will be greatly appreciated.

Sincerely,

By: _____
Printed Name of Authorized Signer (Owner/Officer/Manager)

Its: _____
Title of Authorized Signer (Owner/Officer/Manager)

Signature of Authorized Signer (Owner/Officer/Manager)



Bank Reference Letter

AA subscribing Customer: _____	
Address: <u>1028 S. Portland Ave</u>	
City: <u>Oklahoma City</u>	
St/Prov: <u>OK</u>	Postal Code: <u>73108</u>
Phone: <u>405-947-2886</u>	
Fax: _____	

AuctionACCESS® Dealership ID: _____ Owner/Officer Name: _____
Dealership Name: _____
Bank Name: _____ Account #: _____
Bank Address: _____ Routing #: _____
Bank City: _____ State / Province: _____ Country: _____ Postal Code: _____
Bank Reference Phone: _____ Bank Reference Fax: _____

Attention Credit Department or Officer:

The aforementioned Dealership has listed your bank as its principal banking reference.

AutoTec, LLC has compiled and maintains a national database, AuctionACCESS®, which contains information on licensed new and used car dealers for use by its automobile industry customers. Since those customer often accept, and advance funds on, dealership checks for transactions they facilitate, they require customers, such as Dealership, to establish their financial responsibility.

We would be grateful if you would check mark below your estimate of this account. This information will be incorporated into the AuctionACCESS® database and otherwise used only as agreed by Dealership. **Please return this completed letter directly to the above address.** Thank you for your assistance.

Dealership has been banking with your bank since: _____

☐ Checking ☐ Savings ☐ Floor Plan ☐ ZBA ☐ Sweep ☐ Controlled Disbursement

Type(s) of accounts held: ☐ Regular Account ☐ Special Account ☐ Loan Account
Account is: ☐ Satisfactory ☐ Unsatisfactory ☐ Closed
Open Date: _____ Closed Date: _____

The Customer is: ☐ A valued customer with a good reputation and financial responsibility
☐ Honest and reliable, but limited capital resources
☐ Unknown to us
☐ A new customer -- our experience is limited
☐ Negative response

Average Balances for six months are:

☐ Negative Balance

☐ Nominal

☐ Small

☐ Moderate

☐ Medium

☐ Large

☐ 3 Figures

☐ 4 Figures

☐ 5 Figures

☐ 6 Figures

☐ 7 Figures

Insufficient Checks or Drafts:

How Many? _____ ☐ Does not issue

Overdrafts:

How Many? _____ ☐ Does not issue

Maximum Credit recently extended: \$ _____ Secured \$ _____ Unsecured \$ _____

Do you floor plan this Customer? ☐ Yes ☐ No

Floor Plan Line New/Used: \$ _____ Floor Plan Outstanding New/Used: \$ _____

Do you accept their Drafts? ☐ Yes ☐ No Are all Drafts picked up within 48 hours? ☐ Yes ☐ No

Physical Address of bank for sight Draft: _____

Remarks: _____

Signature of Bank Official _____ Title: _____

Print Name: _____ Date: _____ Phone: _____