



Hoboken City CDBG Program

FY 2024 ANNUAL ACTION PLAN AND
SUBSTANTIAL AMENDMENT

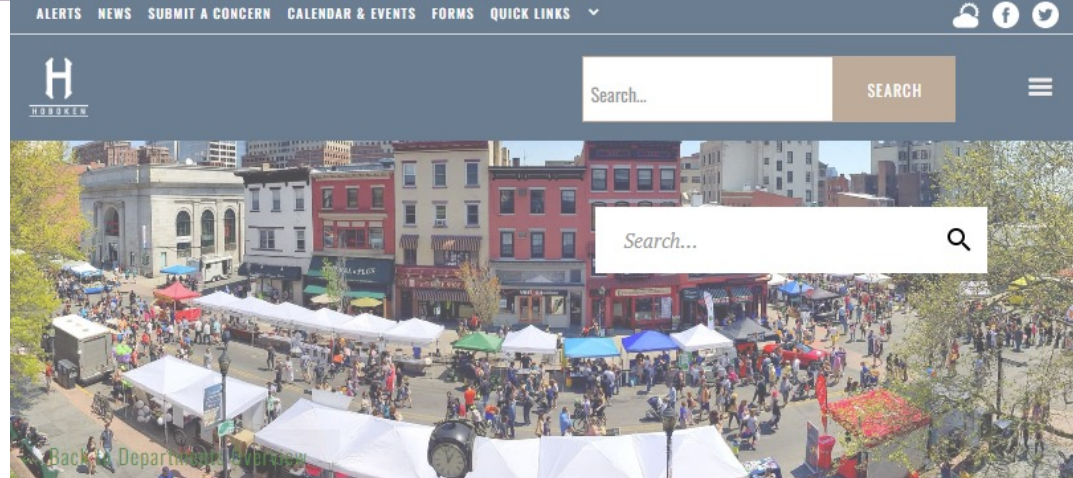
PUBLIC HEARING #1 | FEB 12, 2024



Hoboken City CDBG Program

The CDBG Program
is administered by
the Hoboken
Department of
Community
Development and
Planning.

More information
on the Program
can be found at:
www.hobokennj.gov



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COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The Department of Community Development is responsible for administering the Community Development Block Grant Program, funded by the U.S. Department of Housing and Urban Development. The City works in partnership with a wide range of public agencies and non-profit organizations to provide vital community programs and opportunities for public facility rehabilitation.

RECENT ANNOUNCEMENTS

PROGRAM YEAR 2024 APPLICATIONS

Due Friday, March 8, 2024, at 4pm

[Application](#)

[Budget Spreadsheet](#)

Program History

- ▶ The Community Development Block Grant (CDBG) Program is authorized under Title I of the Housing and Community Development Act of 1974, as amended. The CDBG program was enacted in 1974 under the Housing and Community Development Act.
- ▶ CDBG grew out of the consolidation of eight categorical programs under which communities competed nationally for funds.

Consolidated Plan & Annual Action

Consolidated Plan Components

Needs Assessment
Market Analysis
Strategic Plan (Identifies 5-year funding
priorities and goals)

Annual Action

Identifies projects for the coming year

CDBG Entitlement Community

The Consolidated Plan is a five-year plan which describes community needs, resources, priorities, and proposed activities to be funded through the CDBG program.

The Annual Action Plan describes the specific planned uses for CDBG.

A minimum of two Public Hearings are required during the preparation of the Annual Action Plan.

2023
CDBG
Allocation
Amount

Program Year 2023:
\$978,114

Public Service Cap (15%):
\$146,717

Administrative Cap (20%):
\$195,623

Funds Available for Other
Projects: \$635,774

National Objectives

- ▶ All CDBG activities must result in one of the following National Objectives:
 - ▶ Benefit low- and moderate-income (LMI) persons
 - ▶ Prevent or eliminate slum & blight
 - ▶ Meet an urgent need having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community
- ▶ Regulations located at 24 CFR §570.208 and §570.483

National
Objective:
**Low and
Moderate
Income**

- ▶ There are 4 ways an activity can satisfy the LMI national objective:
 - ▶ Area benefit
 - ▶ Limited clientele
 - ▶ Housing
 - ▶ Job creation or retention
- ▶ Regulations located at §570.208(a)(1-4)

National Objective: **Area Benefit**

- ▶ To qualify a project using LMI Area benefit, applicants must determine:
 - ▶ The service area of activity
 - ▶ Whether the area is primarily residential
 - ▶ Whether the activity benefits all residents of the service area
 - ▶ Whether the area is 51% LMI
 - ▶ Whether the activity is a public improvement for which assessments will be charged to non-LMI residents

CDBG Eligibility Status as of FY2019.

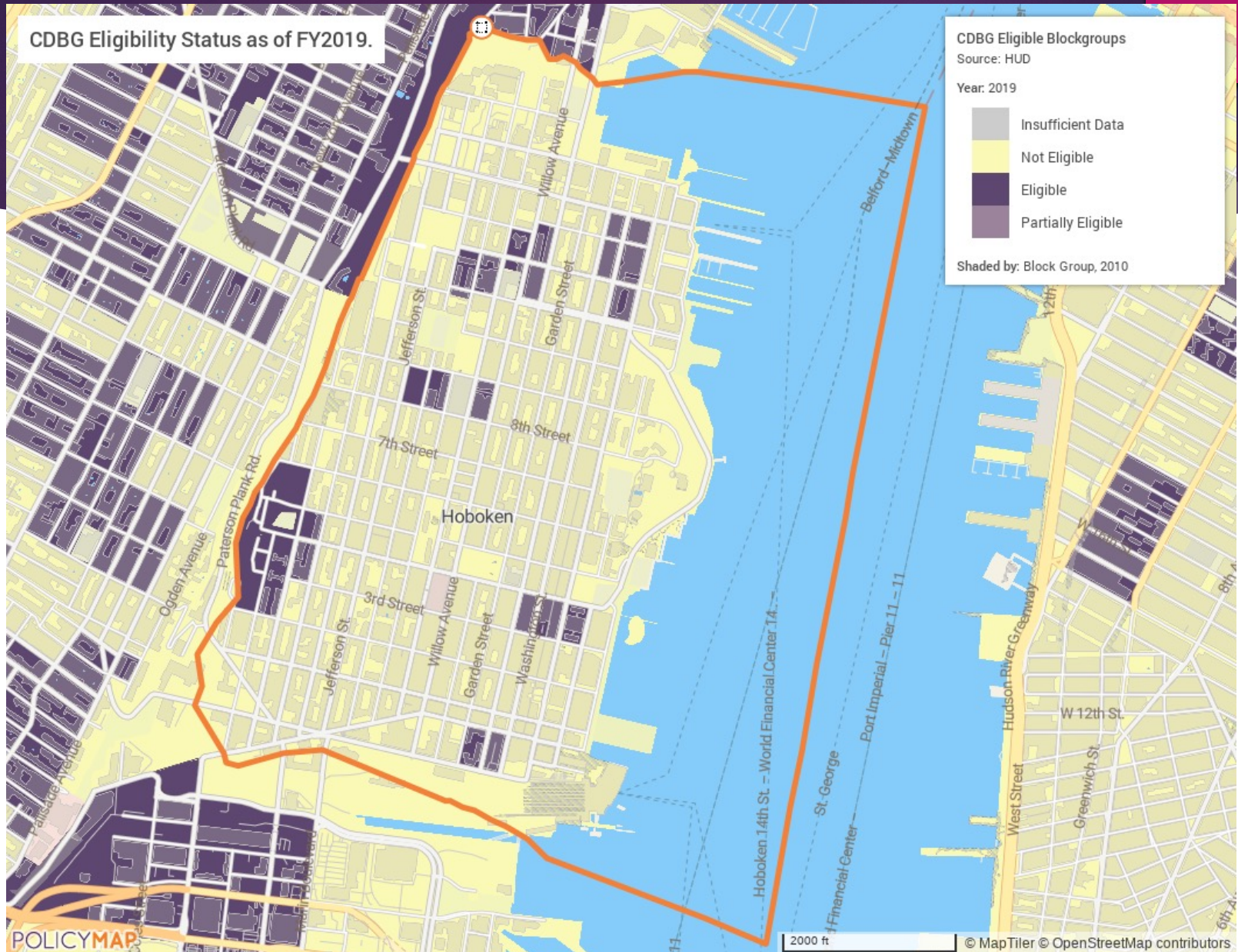
CDBG Eligible Blockgroups

Source: HUD

Year: 2019

- Insufficient Data
- Not Eligible
- Eligible
- Partially Eligible

Shaded by: Block Group, 2010



National Objective: LMI Limited Clientele

- ▶ LMI Limited Clientele activities benefit special populations (senior citizens, homeless shelters, disabled adults)
- ▶ Activities must meet one of four requirements
 - ▶ Benefit to clientele who are presumed to be principally LMI
 - ▶ Requires information that demonstrates 51% of participants are LMI
 - ▶ Participation limited to LMI only
 - ▶ Nature and location indicate activity's clientele will primarily be LMI persons.

National Objective: **Low and Moderate income**

- ▶ Presumed Benefit Groups Include:
 - ▶ Abused children;
 - ▶ Battered spouses;
 - ▶ Severely disabled adults;
 - ▶ Homeless persons;
 - ▶ Illiterate adults;
 - ▶ Migrant farm workers;
 - ▶ Elderly persons;
 - ▶ Persons living with AIDS; and
 - ▶ Programs with eligibility requirements that limit the benefits of an activity to LMI persons.

CDBG Basic Eligible Activities

- ▶ Acquisition
- ▶ Disposition
- ▶ Public Facilities and Improvements
- ▶ Clearance and Remediation Activities
- ▶ Public Services
- ▶ Interim Assistance
- ▶ Payment of non-Federal share
- ▶ Urban Renewal Completion
- ▶ Loss of Rental Income
- ▶ Housing Services
- ▶ Privately Owned Utilities
- ▶ Construction of Housing
- ▶ Homeownership Assistance
- ▶ Economic Development & Microenterprises
- ▶ Technical Assistance
- ▶ Assistance to Institutions of Higher Education

CDBG Eligible Housing Activities

- ▶ Construction of Housing (Within Designated Areas)
- ▶ Direct Homeownership Assistance
- ▶ Rehabilitation: Single-Unit Residential
- ▶ Rehabilitation: Multi-Unit Residential
- ▶ Public Housing Modernization
- ▶ Rehabilitation: Other Publicly Owned Residential Buildings
- ▶ Energy Efficiency Improvements
- ▶ Acquisition for Rehabilitation
- ▶ Rehabilitation Administration
- ▶ Lead Based Paint/Lead Hazard Test
- ▶ Residential Historic Preservation

CDBG Eligible Job Creation & Retention Activities

- ▶ Addresses activities designed to create or retain permanent jobs, at least 51 percent of which (computed on a full-time equivalent basis) will be made available to or held by LMI persons.
- ▶ Some examples of activities that qualify when at least 51 percent of jobs created/retained will be for LMI persons include:
 - ▶ Rehabilitation activity that will correct code violations and enable a business to survive and retain jobs;
 - ▶ Financial assistance to a manufacturer for the expansion of its facilities that is expected to create permanent jobs; and
 - ▶ Assistance to expand a small house cleaning service with four employees that agrees to hire three additional LMI employees.

CDBG Ineligible Activities

Buildings for the
general conduct of
government

General government
expenses are ineligible

Financing for political
and/or partisan
activities

Purchase of equipment
(generally)

Purchase of personal
property (generally)

New housing
construction is ineligible
(except under certain
conditions)

Income payments
made to an individual
or family for items such
as food, clothing,
housing, or utilities

HUD 2023 Annual Income Limits

Eligible Households Earn Less Than 80% of Area Median
Income by Household Size

Family Size	1	2	3	4	5	6	7	8
Income Limit	\$66,300	\$75,750	\$85,200	\$94,650	\$102,250	\$109,800	\$117,400	\$124,950

CDBG Projects Funded in 2023

Awardee	Project Name	Type of Project	Budget
Hoboken Shelter	Hoboken Shelter	Public Services	\$40,000
Computers For People	Computers 4 People	Public Services	\$15,000
TRUE Mentors	TRUE Mentors Mentoring Programs	Public Services	\$16,717
Act Now Foundation Inc.	Alzheimer's Care Project	Public Services	\$10,000
Community Lifestyle	2023 Summer Camp	Public Services	\$20,000
HOPES	HOPES College Readiness Initiative	Public Services	\$15,000
Hoboken Family Planning Inc.	Family Planning, STD Awareness & Treatment Services	Public Services	\$20,000
Team Wilderness	Support for Youth in Hoboken - Empowering Outdoor Adventure Series	Public Services	\$ 10,000
Mama Johnson	Press Box and Restrooms	Public Facilities	\$200,000
Hoboken Shelter	HVAC Relocation	Public Facilities	\$114,500
Veterans Center of Hoboken	Expansion of American Legion Post	Public Facilities	\$25,000
Hoboken Housing Authority	Generators Phase II	Public Facilities	\$300,000
Hoboken City	Administration	Administration	\$195,623
Total			\$978,114

2024 Action Plan Timeline



Applications for Projects Available:
Monday, February 5, 2024



Application Deadline: March 8, 2024 @
4PM



Application and Budget Spreadsheet is
available now.



Funding to be determined by Mayor and
City Council CDBG Sub Committee



Next Public Comment Session:
Tentatively scheduled for June 10, 2024



Annual Action Plan will be submitted to
HUD on or about July 22, 2024

CDBG APPLICATION FOR PROGRAM YEAR 2024

- Evidence of LMI service
- Evidence that service/activity is not a duplication
- Unduplicated number of people/families/households served
- Experience with federal grants
- Leveraging other streams of funding
- Public Facilities/Infrastructure/Rehab – Realistic Cost Estimate
- Record Keeping For Proof of Eligibility

CDBG Application Scoring Criteria



Activity Need and Justification:
20 Points



Cost Reasonableness and
Effectiveness: 10 Points



Activity Management and
Implementation: 30 Points



Experience and Past
Performance: 10 Points



Matching Contributions:
20 Points



Application Completeness:
10 Points

CDBG Subrecipient Requirements

- Subrecipient (Grant) Agreement begins July 1, 2023 and ends June 30, 2024.
- Environmental Review must be completed and submitted to HUD (City Staff)
- Quarterly Reports are submitted to City Staff to verify income data
- CDBG funds are reimbursed. Advance payments require formal requests and written agreement.
- Monitoring visits are scheduled for 3 awardees at least once per year

Substantial Amendment

Hoboken Housing Authority Projects

Project	Initial Budget	Revision	Revised Budget
2020 Generator Replacement (Phase I)	\$543,393.00	+\$154,746.71	\$698,139.71
2021 Boilers and Ancillary Equipment	\$500,000.00	+\$8,000.00	\$508,000.00
2022 Boiler Replacement	\$300,000.00	-\$31,165.00	\$268,835.00
2022 Security Enhancements	\$278,927.00	\$164,692.29	\$443,619.29
2023 Generator Replacement (Phase II)	\$274,000.00	-\$274,000.00	\$0

2022 CDBG Program Performance

Race Category	Number of People Served
White	279
Black or African American	409
Asian	23
American Indian or American Native	2
Native Hawaiian or Other Pacific Islander	234
Total	947

Ethnicity	Number of People Served
Hispanic	587
Not Hispanic	360

2022 CDBG Program Performance

- ▶ The City's 2022 Program Year CDBG allocation was \$967,580. During the 2022 program year, \$330,681.89 was expended of CDBG funds.
- ▶ At the conclusion of 2022, the unexpended balance of all CDBG funds was \$1,919,875.65. The current balance is \$2.3M.
- ▶ In 2022, \$95,058 was expended on public service projects.
- ▶ Additional details on program performance can be found in the City's Consolidated Annual Performance And Evaluation Report (CAPER) on their website:

<https://www.hobokennj.gov/resources/community-development-block-grant-program>



Questions & Answers

THANK YOU FOR PARTICIPATING.