

# CITY OF HOBOKEN

## ADDENDUM TO RFP DOCUMENTS

RFP 19-15

**Request for Qualifications (RFQ) – Professional Services –  
Architect, Engineer, Landscape Architect, LSRP, Planner and Surveyor**

**Term: January 1, 2020 to December 31, 2020**

**Or one (1) year from date of award**

**This Addendum # 1, dated November 27, 2019** is issued to modify the above mentioned RFP and is hereby made part of the RFP documents. Please attach this Addendum #1 to the original documents in your possession, and ensure same is included in your proposal.

**A. Delete the following pages, page 16 – specifications and 18 – proposal cover page and replace it with the following:**

### **Specifications**

RFP 19-15 – Addendum 1

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Pursuant to the Fair and Open Process described under N.J.S.A. 19:44A-1, et seq., the City is issuing this Request for Qualifications (“RFQ”) from licensed professionals in the State of New Jersey who wish to provide services for the City as directed by the Mayor or other appropriate official within the City for a contract period of one year. All candidates are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. as amended (Affirmative Action). Each candidate shall submit proof of business registration with the New Jersey Division of Taxation (P.L. 2004, C.57). The successful professional must have significant experience in representing municipal clients or other local governments and public agencies in the State of New Jersey. Experience representing public agencies in similar urban communities in other states, especially New York and Pennsylvania, is also desired. The City will accept proposals for each of the referenced disciplines, separately or combined, as each proposing entity sees fit. However, the City requires that the envelope and the cover page of each submitted proposal expressly state which disciplines the proposal is provided for. The City of Hoboken reserves the right to pre-qualify and/or contract with one or more professionals or firms per licensed discipline. Such services shall include, but not necessarily be limited to, the following:

1. Providing professional services related to the planning and design and overseeing of capital improvement projects for public buildings, roads, parks, recreational facilities, energy, water, stormwater, sewer, and other public infrastructure projects;
2. Preparing plans, specifications, estimates, schedules, permits and approvals in accordance with state and federal standards and guidelines;
3. Providing professional services in technical and administrative areas such as: bid specification and construction drawing preparation; arborist; architecture and historic preservation; municipal land use, planning and zoning; landscape architecture; urban design; open space planning and design; community engagement; building systems analysis and studies; mechanical, electrical and plumbing (MEP); energy and utility engineering and planning; civil, structural and geotechnical engineering; construction management, administration, inspection and monitoring; information technology and data management; geospatial analysis and web-based open data platforms; hydraulic and hydrologic analysis; floodplain management; stormwater management system design and operations including “green infrastructure” and low impact development strategies for non-point source pollution reduction; water system design and operations; infrastructure maintenance and asset

management; public works management; land surveying; permitting; environmental investigation, preliminary assessments, site investigations, site remediation, and remedial action work plans; solid waste, composting and recycling management; pavement management, traffic engineering and transportation planning; waterfront

and marine design, engineering and investigation; municipal budgeting; personnel practices; public contracts law; and any other matter as directed by the City.

4. Preference shall be given to consultants who employ Accredited Professionals (“AP”) in Leadership in Energy and Environmental Design (“LEED”) by the Green Building Certification Institute (“GBCI”), Envision Sustainability Professionals (“ENV SP”) accredited by the Institute for Sustainable Infrastructure (“ISI”), Certified Floodplain Managers (“CFM”) accredited by the national Association of Floodplain Managers (“ASFPM”), Certified Municipal Engineers (“CME”) accredited by the New Jersey Municipal Engineering Institute, Professional Traffic Operation Engineers (“PTOE”) by the Transportation Professional Certification Board, Certified Public Works Managers (“CPWM”) by the New Jersey Department of Community Affairs, and Certified Planners by the American Institute of Certified Planners (“AICP”).

5. Each consultant shall advise expressly of their hourly rates in their written qualification statement.

RFP 19-15 – Addendum 1 (Proposal Cover Page)  
 Request for Qualifications (RFQ) – Professional Services –  
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**Vendor Name:** \_\_\_\_\_

**Vendor Address:** \_\_\_\_\_

The attached proposal is submitted for prequalification in one or more of the following areas of practice listed below. Please specify the type(s) of Professional Services for which your firm has supplied qualifications (**check all that apply**).

Area of Practice	√
<u>Arboriculture/Arborist</u>	
Architect (includes interior design)	
Engineer	
Alternative Energy	
Building Systems (mechanical, electrical, plumbing, etc.)	
Civil/Site Design (roads, drainage, sidewalks, etc.)	
Construction Management/Inspection	
Floodplain/Stormwater Management (includes green infrastructure)	
Geotechnical	
Hydrography	
Structural	
Traffic	
Water/Wastewater	
Waterfront/Marine	
Land Surveyor	
Landscape Architect	
Licensed Site Remediation Professional (LSRP)	
Planner	
Affordable Housing	
Archaeology/ Cultural Resources	
Asset Management	
Historic Preservation	
Land Use and Zoning	
Long-Range Facility	
Open Space & Recreation (includes Green Acres)	
Strategic Advisory	
Redevelopment	
Transportation (includes multi-modal, parking systems, etc.)	
Urban Realm Security	

**B. Submission deadline remains the same: December 17, 2019 at 3:00 pm prevailing time.**

**This addendum will be published in the newspaper and posted on the City of Hoboken website to ensure compliance.**

**There are no other changes to this RFP documents as part of this addendum.**

ATTEST:

Date: November 27, 2019

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AL B. Dineros, QPA  
Purchasing Agent

**CITY OF HOBOKEN**

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**ACKNOWLEDGMENT OF RECEIPT OF ADDENDA**

The undersigned Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Dated	Acknowledge Receipt (initial)
<b>Addendum 1</b>	<b>November 27, 2019</b>	_____
_____	_____	_____
_____	_____	_____

Acknowledged for: \_\_\_\_\_  
(Name of Bidder)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of Authorized Representative)

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_  
(Print or Type)