

DocuWare Intelligent Indexing

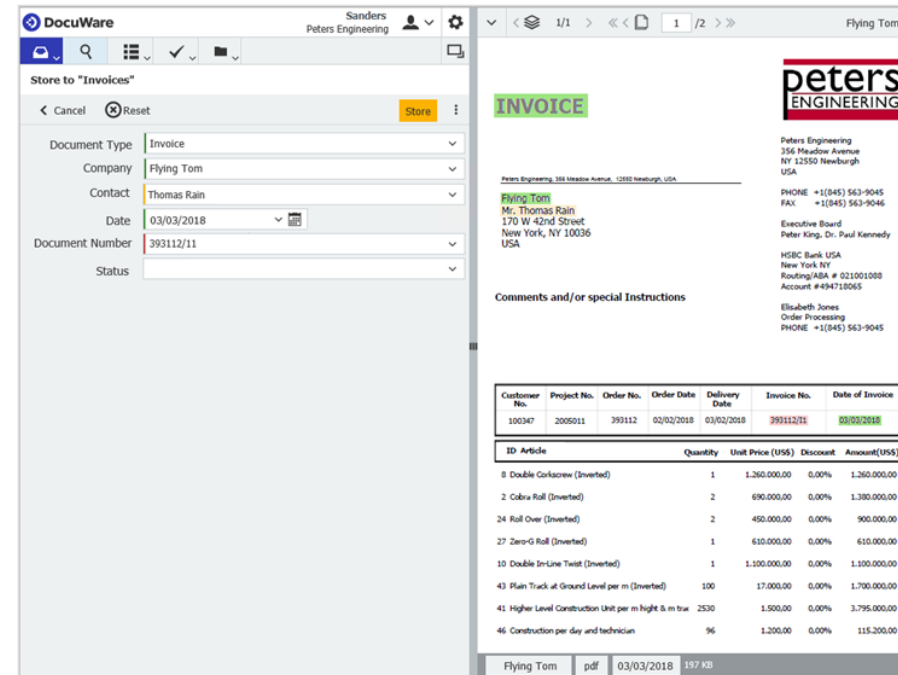
Nothing slows down a process like manual data entry. Keying in data is slow, error-prone and impossible to scale efficiently. For organizations where productivity matters, capturing key data fields off scanned paper, PDFs and other documents must be automated.

From unstructured to invaluable

DocuWare Intelligent Indexing instantly identifies the most valuable information on a document and converts it into highly structured, usable data.

Machine learning technology remembers each document and your indexing corrections, so every capture increases the speed, accuracy and reliability of the tool. After just a few documents, capture is automated and seamless.

And because DocuWare Intelligent Indexing is a secure cloud-based service, it takes advantage of "crowd wisdom" to grow faster and more efficient every day.



The screenshot shows the DocuWare interface for an invoice document. The left sidebar shows the document type as 'Invoice' and the company as 'Flying Tom'. The main area displays the invoice details, including the company name 'peters ENGINEERING', address, and contact information. A table below the invoice details shows the following data:

Customer No.	Project No.	Order No.	Order Date	Delivery Date	Invoice No.	Date of Invoice
100347	2005011	393112	02/02/2018	03/02/2018	393112/1	03/03/2018

Below the table is a list of items with columns for ID, Article, Quantity, Unit Price (USD), Discount, and Amount (USD). The items are:

ID	Article	Quantity	Unit Price (USD)	Discount	Amount (USD)
8	Double Corkscrew (Inverted)	1	1,260.000,00	0,00%	1.260.000,00
2	Cobra Roll (Inverted)	2	690.000,00	0,00%	1.380.000,00
24	Roll Over (Inverted)	2	450.000,00	0,00%	900.000,00
27	Zero-G Roll (Inverted)	1	610.000,00	0,00%	610.000,00
10	Double In-Line Twist (Inverted)	1	1.100.000,00	0,00%	1.100.000,00
43	Plain Track at Ground Level per m (Inverted)	100	17.000,00	0,00%	1.700.000,00
41	Higher Level Construction Unit per m height & m trau	2530	1.500,00	0,00%	3.795.000,00
46	Construction per day and technician	96	1.200,00	0,00%	115.200,00

Intelligent Indexing highlights suggested index terms in the document. Depending on the system's level of certainty, they are shown in different colors.

The best path to paperless

Although invoices, contracts and many documents start their life on paper, DocuWare Intelligent Indexing effortlessly scans for key terms and converts them into structured, indexed data that is usable and searchable.

Intelligent Indexing helps companies of all sizes process documents that cannot be standardized - like incoming invoices and delivery slips that look different depending on the supplier.

With Intelligent Indexing, tedious and time-consuming labor is eliminated, freeing employees to refocus on far more productive projects.



Simple corrections. Just click on the correct terms in the document with your mouse



Intuitive. Suggested index terms are displayed in traffic light colors to represent the degree of certainty



Crowd power. Non-stop learning gathered from documents and users working worldwide



Highly scalable cloud. Best performance and results no matter the volume of data

How to start using Intelligent Indexing

Cloud

DocuWare Intelligent Indexing is a standard part of every DocuWare Cloud license. DocuWare Cloud also includes Workflow Manager, Forms, and other key modules.

On-Premises

If you are using DocuWare as an on-premises system, Intelligent Indexing is available as a web-based service or as a stand-alone module inside your data center..

About DocuWare

DocuWare is one of the world's leading document management software companies. Its products are available in 90 countries and 16 languages. The solutions are deployed by 14,000 customers worldwide. The company, founded in 1988, operates from Germering near Munich, Germany and New Windsor, New York, with subsidiaries in the U.K., Spain and France.



DocuWare Europe GmbH

Planegger Straße 1 | 82110 Germering | Germany
Phone: +49 89 894433-0 | Fax: +49 89 8419966
Email: infoline@docuware.com

DocuWare Corporation

4 Crotty Lane, Suite 200 | New Windsor, NY 12553 | United States
Phone: +1 (845) 563-9045 | Toll-Free: +1 (888) 565-5907
Email: dwsales@docuware.com

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Applied Computing Technologies, Inc.

5301 Shawnee Road
Suite 310
22312 Alexandria

Danny Korbini
+1 703-891-4334
dkorbini@actnow.com
<https://www.actnow.com>